Genealogy Detective Service

Research Information Sheet - tell us what you know, and we will do the digging

Fill in what you know and leave the rest blank - unknown is a perfectly good answer, and finding it is our job.
Type straight into this PDF and save it, or print it and write by hand. Then email it to admin@tree-detective.com.
If you have a family tree file, you can attach your GEDCOM (.ged) file to the same email as well.

1 YOUR DETAILS

Your full name

Today's date

Email address (where we send your report)

Phone (optional)

Best way to reach you: ☐ Email ☐ Phone ☐ Either is fine

2 SERVICE REQUESTED

Pick the service you ordered - or the one you would like. Prices are in US dollars.

Service (click the box and choose)

Start Your Family Tree - $25

Order no. (if you have one)

What would a good result look like for you? (for example: find my great-grandfather's parents)

3 THE PERSON AT THE CENTRE OF THE RESEARCH

The main ancestor this research is about. Give every version of the name you have seen.

Full name

Maiden name / other names used

Birth date

Birth place (town, county, state, country)

Death date

Death place

Burial place / cemetery

Occupation(s)

Religion / church (if known)

Other places this person lived (with rough years, if known)

4 SPOUSE, MARRIAGE AND CHILDREN

Add a second spouse on the Notes line in Section 8 if needed.

Spouse's full name (and maiden name)

Spouse's birth - death (dates and places)

Marriage date

Marriage place

Children (name - birth date and place - death date and place, if known)

Child 1 - name	**Birth date / place**	**Death date / place**
Child 2 - name	**Birth date / place**	**Death date / place**
Child 3 - name	**Birth date / place**	**Death date / place**
Child 4 - name	**Birth date / place**	**Death date / place**

5 PARENTS AND SIBLINGS

Even a first name or a rough place helps - leave blank anything you do not know.

Father's full name

Father - birth / death dates and places

Mother's full name (and maiden name)

Mother - birth / death dates and places

Brothers and sisters of the main person (names, and dates or places if known)

6 WHAT YOU ALREADY HAVE

So we build on your work instead of repeating it. Tick everything you have already checked.

- ☐ Census records
- ☐ Birth / marriage / death
- ☐ Military records
- ☐ Wills / probate
- ☐ Newspapers / obits.
- ☐ Cemetery records
- ☐ Church records
- ☐ DNA test results

Link to your online tree (FamilySearch, Ancestry, MyHeritage...)

GEDCOM file name (if attaching)

- ☐ I am attaching a GEDCOM (.ged) file with my email
- ☐ I have no tree yet - please start one for me

Anything you have already found that we should know (record details, family notes, dead ends)

7 YOUR RESEARCH QUESTION

The single most important thing you want answered. Be as specific as you can.

The question I most want answered

If you are stuck: where does the trail go cold? (last known record, place and year)

Other spellings of the family name you have seen

Country / countries of origin (if known)

Places lived, in order (for example: born Maryland - moved to Ohio about 1880 - died in Virginia, 1911)

Family stories, legends or clues - tell us even if you are not sure they are true. We will label what we can prove.

8 DELIVERY, PERMISSION AND ANYTHING ELSE

Send my report to this email (if different)

How did you hear about us? (optional)

Please include with my report: ☐ Written report (PDF) ☐ Tree file (GEDCOM) ☐ Record copies

Anything else - second spouse, extra children, special requests, deadlines

Your name (typing your name counts as your signature)

Date

BEFORE YOU SEND IT

- Save the filled PDF (File - Save As) so your answers are kept in the file.
- Email it to admin@tree-detective.com - attach your GEDCOM (.ged) file too, if you have one.
- We confirm what we received before any research starts, and flag anything we cannot reach first.
- Your information is used only for your research. See Privacy & Legal at tree-detective.com.